

Town of Holliston
Finance Committee
Meeting Minutes
September 12, 2023

The meeting was held remotely under the guidelines that were issued because of the emergency caused by COVID-19 virus. All votes taken during this meeting were done as a roll call vote.

Dr. Szajda called the Finance Committee to order at 7PM EDT.

Attendees: [Ken Szajda](#) [Vincent Murphy](#) [Julie Winston](#) [Mark Whittaker](#) [Michelle Zeamer](#) Jay Robinson John Nauss

Agenda:

1. Approval of minutes; discussion of minute preparation efforts; any other administrative or routine financial business, including but not limited to line-item transfers or reserve fund transfers received prior to this meeting.
2. Election of a new Clerk.
3. Selection of a new member for the capital subcommittee.
4. Updates from the Town Administrator. This includes any matters discussed during prior Select Board meetings that may need discussion by the Finance Committee.
5. Review of upcoming activities for Fall Town Meeting, including possible financial warrant articles, capital requests, and review of current capital projects.
6. Liaison/capital subcommittee/working group updates (if any).

- 1) Ken is researching how to train AI on Zoom.
- 2) New Clerk:
 - a) Vin nominated Jon Nauss; [Mark Whittaker](#) seconded the motion. Nomination approved 6-0-1 (Mr. Nauss abstained).
- 3) [Michelle Zeamer](#) and Jay Robinson expressed interest in the Capital Subcommittee. Jon Nauss made a motion to nominate Michelle Zeamer, Mark Whittaker seconded:
Abstain: [Michelle Zeamer](#) Jay Robinson
Yes: [Ken Szajda](#) [Mark Whittaker](#) [Julie Winston](#) Jon Nauss Vin Murphy

Jon Nauss was added as a liaison to the Golf Course Advisory Committee.

- 4) [Travis Ahern](#) update:
 - a) Provided an update on the activity for October Town Meeting Warrant to be discussed in the Select Board meeting Thursday September 14th.
 - b) There are 19 warrant articles as of this meeting.
 - c) Plan on long meetings for the next 3 weeks once we get Free Cash certified.

- d) [Michelle Zeamer](#) asked for an estimate of Free Cash, Chris informed that he would not give an estimate on Free Cash in a public meeting because they have not run the numbers yet.
- e) Town Meeting on the 16th, so the Fincom meeting on the 3rd will have to finalize Fincom recommendations and warrant messages in order to “go to press” on time.
- 5) Activities for Fall Town Meeting:
 - a) Nothing to discuss today
 - b) 7:30PM start time next week.
- 6) Liaison updates:
 - a) School Budget Subcommittee last Friday:
 - i) Not formally voted by SC; budget subcommittee voted a \$150K capital request for Chromebooks.
 - (1) Funding Sources: ESSR / ARPA ==> Options for requesting capital thru ESSR...ruled against it.
 - (2) Decided to use ESSR fundings for other priorities.
- 7) Motion to Adjourn at 7:31PM EDT :
[Michelle Zeamer](#) made a motion to adjourn; Vincent Murphy seconded.
All in favor (7-0).