

Holliston Conservation Commission

**APPROVED Meeting Minutes**

Via Remote Participation

November 28, 2023

7:30 PM

Present: Ann Marie Pilch, Chair; Eilish Corey, Vice Chair; Matthew Clark, Sneha Narayanan, Utah Nickel, Nicole Smith, Allen Rutberg, Commissioners  
Ryan Clapp, Conservation Agent

Absent:

**Ann Marie Pilch, Chair, opened the meeting at 7:30 PM.**

**A. Pilch read the following into the record:**

Pursuant to the Governor's July 16, 2022 Act relative to extending certain COVID-19 measures adopted during the state of emergency suspending certain provisions of the Open Meeting Law G.L. c 30A paragraph 20, the Holliston Conservation Commission will be using remote participation for this meeting. The audio of this meeting is being recorded and will be posted to the Town's webpage as soon as possible in accordance with keeping the public informed of actions during this meeting. I would ask that all participants remotely attending this meeting please state your name for identification purposes each time you speak throughout the meeting.

At this time, a roll call attendance vote will be taken.

M. Clark:	Present
E. Corey:	Present
U. Nickel:	Present
N. Smith:	Present
S. Narayanan:	Present
A. Rutberg:	Present
A. Pilch:	Present

**General Business**

**Review/Approve Minutes of 8/22/2023, 9/5/2023, 10/3/2023, 10/17/2023, 10/31/2023, 11/14/2023**

- No minutes were reviewed this evening, and were tabled until the next meeting on 12/12/2023.
- R. Clapp noted that he has had difficulty keeping up with the administrative work required for meeting minutes, and asked if any Commissioners would be willing to help him catch up. A. Rutberg, M. Clark, U. Nickel, and N. Smith volunteered to assist him.

**Request for Certificate of Compliance: DEP #185-933: #43 Temi Road**

Conservation Commission Minutes 11-28-23

Drafted for the Commission by: Ryan Clapp

Approved by the Commission: 1-16-24

Page 1 of 5

- R. Clapp reported that this request was in relation to an Order of Conditions for a septic system repair permitted earlier this year. The entirety of work was outside of the buffer zone, but was within the Riverfront Area. He has inspected the site and recommends the issuance of a Certificate of Compliance.

- **A. Rutberg made a motion to issue a Certificate of Compliance for DEP #185-933: #43 Temi Road. S. Narayanan seconded the motion. A roll call vote was taken.**

**A. Rutberg:** Aye  
**M. Clark:** Aye  
**E. Corey:** Aye  
**S. Narayanan:** Aye  
**U. Nickel:** Aye  
**N. Smith:** Aye  
**A. Pilch:** Aye

#### **Discussion: Order of Conditions: DEP #185-956: “0” Washington Street**

- R. Clapp reported that this hearing had been closed during the previous meeting, but the Commission wanted to deliberate on several items, including markers along the limit of work and prevention of additional impervious surfaces within the buffer zone. After discussion with K. Skinner-Catrone, representative for the applicant, the Commission agreed to include 10 boundary markers along the limit of work, preventing the future expansion of lawn, and noting that future impervious surfaces proposed for construction would need to be reviewed by the Conservation Commission.
- **N. Smith made a motion to issue an Order of Conditions for DEP #185-956: “0” Washington Street. A. Rutberg seconded the motion. A roll call vote was taken.**

**A. Rutberg:** Aye  
**M. Clark:** Aye  
**E. Corey:** Aye  
**S. Narayanan:** Aye  
**U. Nickel:** Aye  
**N. Smith:** Aye  
**A. Pilch:** Aye

#### **Review Correspondence**

- S. Narayanan and N. Smith met with K. Sherman to review outstanding items that need input for the Open Space and Recreation Plan. K. Sherman has expressed that having an expired OSRP has thus far not precluded the Town from applying for grants. However, A. Pilch noted that if a need arises, the OSRP update will take time and will likely result in the Town missing out on the opportunity.
- R. Clapp reported that he has received complaints regarding #369 Concord Street associated with manure storage, and will send a violation notice.
- N. Smith suggested that the Commission consider appointing a point person for each project to increase the Commission’s efficiency during meetings. She noted that the Commission is largely tied up reviewing permit applications, leaving little time for other aspects of its role. A. Rutberg noted that the Conservation Associates, while apparently inactive, are meant to

assist the Commission with these other aspects, and recommended reaching out to them. The Commission expressed concerns about appointing a point person, noting that the Commission is a seven member board, and each person's opinions should have equal input. U. Nickel recommended that in addition to minutes, a brief after-meeting summary of next steps be circulated.

### **Public Hearings/Public Meetings**

#### **Public Meeting – Request for Determination of Applicability for #D-745: #157-165**

**Lowland Street (Assessors Map 9-3-16.1)** for proposed grading and removal of concrete debris – *Connorstone Engineering*, representing *Enrique Oliveira, Master Paving Corp. & Middlesex Asphalt Services, Inc.*

**Documents:** WPA Form 1; Plan of Land entitled “Proposed Materials Removal (RCC Clean-Up) Plan for 157-165 Lowland Street, dated 8/28/2023

- R. Clapp noted that this item has already been continued until the meeting on 12/12/2023.

**Public Hearing – Notice of Intent for DEP #185-XXX: #157-165 Lowland Street (Assessors Map 9-3-16.1)** for proposed removal of existing structure, construction of a new building, including parking aprons, septic system, and stormwater management, and alteration of noise berm – *Connorstone Engineering*, representing *Enrique Oliveira, Master Paving Corp. & Middlesex Asphalt Services, Inc.*

**Documents:** WPA Form 3; Plan Set entitled “Proposed Site Plan of 157-165 Lowland Street in Holliston, MA”, revision date 11/23/2022; Stormwater Report, 157-165 Lowland Street, Holliston, MA, dated 10/14/2022

- R. Clapp reported that the applicant had requested a continuance until the next meeting on 12/12/2023.

**U. Nickel made a motion to continue the public hearing for DEP #185-XXX: #157-165 Lowland Street until the next meeting on 12/12/2023. A. Rutberg seconded the motion. A roll call vote was taken.**

<b>A. Rutberg:</b>	<b>Aye</b>
<b>M. Clark:</b>	<b>Aye</b>
<b>E. Corey:</b>	<b>Aye</b>
<b>S. Narayanan:</b>	<b>Aye</b>
<b>U. Nickel:</b>	<b>Aye</b>
<b>N. Smith:</b>	<b>Aye</b>
<b>A. Pilch:</b>	<b>Aye</b>

**Public Hearing – Notice of Intent for DEP #185-954: “0” Prentice Street (Assessors Map 8-2-48)** for proposed golf course improvements – *Epsilon Associates*, representing *Bob Smith, Pinecrest Golf Course Advisory Committee*

**Documents:** WPA Form 3; Plan of Land entitled “Pinecrest Golf Club, Capital Improvements to Golf Course – Holes #2 - #8” dated 8/2/2023

- R. Clapp reported that the applicant had requested a continuance until the next meeting on 12/12/2023.

- **U. Nickel made a motion to continue the public hearing for DEP #185-954: “0” Prentice Street until the next meeting on 12/12/2023. E. Corey seconded the motion. A roll call vote was taken.**

**A. Rutberg:** Aye  
**M. Clark:** Aye  
**E. Corey:** Aye  
**S. Narayanan:** Aye  
**U. Nickel:** Aye  
**N. Smith:** Aye  
**A. Pilch:** Aye

**Public Hearing – Notice of Intent for DEP #185-955: off Bonney Drive (Assessors Map 7-4-55.D) for proposed construction of a stormwater drainage system associated with a roadway for a 3-lot residential subdivision – GLM Engineering, representing Thomas Murch, Murch Prentice Realty Trust**

**Documents:** WPA Form 3; Plan Set entitled “Definitive Open Space Subdivision, ‘Bonney Drive Extension’, a 3 Lot Single Family Residential Subdivision, Holliston, Massachusetts” dated 8/29/2023; Stormwater Management Report, Bonney Drive Extension, Holliston, Massachusetts, dated 9/7/2023

- R. Clapp reported that the peer review comments on the Stormwater Report have just been received today, and the applicant has requested a continuance until the next meeting on 12/12/2023.

**U. Nickel made a motion to continue the public hearing for DEP #185-955: off Bonney Drive until the next meeting on 12/12/2023. A. Rutberg seconded the motion. A roll call vote was taken.**

**A. Rutberg:** Aye  
**M. Clark:** Aye  
**E. Corey:** Aye  
**S. Narayanan:** Aye  
**U. Nickel:** Aye  
**N. Smith:** Aye  
**A. Pilch:** Aye

**A. Rutberg made a motion to adjourn at 8:55 PM. U. Nickel seconded the motion. A roll call vote was taken.**

**A. Rutberg:** Aye  
**M. Clark:** Aye  
**E. Corey:** Aye  
**S. Narayanan:** Aye  
**U. Nickel:** Aye  
**N. Smith:** Aye  
**A. Pilch:** Aye

***\*\*All documents shall be kept in the Conservation Commission Office files\*\****